

**SOCIAL WORKER SECTION
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPISTS,
PROFESSIONAL COUNSELORS AND SOCIAL WORKERS
September 29, 2004**

PRESENT: Eric Alvin, George Kamps, Mary Jo Walsh, and Ada Williams-Parr

EXCUSED: None

STAFF: Kimberly Nania, Ph.D, Bureau Director; Jacquelynn Rothstein, Legal Counsel; Gina York, Bureau Assistant; Division of Enforcement and other staff

GUESTS: Marc Herstand, NASW-WI; Cindy West, Upper Iowa University; Lynnette Enlow, Upper Iowa University; Joanne Barndt, UW-Milwaukee

CALL TO ORDER

George Kamps called the meeting to order at 9:48 am. There was a quorum of 4 members present.

APPROVAL OF AGENDA

Additions to the Agenda

- Open Session: Remove Item D. Discussion with Stevens Point Regarding Clarification of Social Work Requirements for Experience to Obtain A Training Certificate, Amy Zlimen Boelk at 9:15 a.m.
- Open Session: Add After F. Application Review – Jennifer L. Thompson
- Open Session: Add After G. Discussion Regarding Grandfathering for Reinstatement of Credential Holders After 5 years.
- Open Session: After I. Add Correspondence From Loyola University Chicago and Correspondence from Kevin Roeder, UW Green Bay
- Open Session: After Item J. – Add CE Waiver Requests After Mailing of the Agenda – Susan Schroeder
- Closed Session: After Item O. - Add Deliberation Regarding Application Review – Jennifer L. Thompson
- Closed Session: After Item P. Add Deliberation of Proposed Decision and Orders Signed After the Mailing of the Agenda – Donald L. Keyes, LCSW

MOTION: Ada Williams-Parr moved, seconded by Eric Alvin, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF AUGUST 4, 2004

Amendments to the Minutes

- Page 5: Under Convene to Closed Session and Reconvene to Open Session – Change p.m. to a.m.

MOTION: Mary Jo Walsh moved, seconded by Ada Williams-Parr, to approve the minutes of August 4, 2004 as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Kimberly Nania, Director of Health Services Professions, informed the Section that Secretary Strong Hill has resigned effective October 22, 2004. Sandra Rowe will be the acting Secretary until a replacement is found for the position. Kimberly Nania has been appointed as Division Administrator for Board Services. Dr. Nania introduced to the Section their new Legal Counsel, Jacquelyn Rothstein. A brief discussion occurred on how they conduct business and the composing of letters for the Section after each meeting. Ada Williams-Parr asked about the status of the public member vacancy for the Section. At this time, the vacancy has not been filled and Kimberly Nania encouraged Section members to submit names to Christopher Klein, Executive Assistant, in the Secretary's Office. Since there were new members to the Section, Kimberly Nania reviewed the quorum policy. The policy is whenever any member can not make a Section meeting must notify both Kimberly Nania and Gina York in advance of the meeting. If we do not hear from you, we will automatically assume you will be attending the meeting. Dr. Nania also reminded Section members that if they normally have a hotel room reserved for them, the Section member must also contact the hotel facility and cancel their room reservation if they are not coming.

2005 MEETING DATES

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to approve the 2005 meeting dates as provided at today's meeting. Motion carried unanimously.

DARS REPORTING

Kimberly Nania shared with the Board that the Department does provide a report to the Disciplinary Action Reporting System (DARS). The individual from the Department who provides the information to DARS is Kelly Niesen.

REVIEW OF BOARD MEMBER ROSTER

The Section reviewed the roster submitted by Roxanne Peterson, Administrative Assistant, for the creation of a DRL database. There were two title changes made to the roster and this information will be forwarded to Ms. Peterson to update for the database.

PRESENTATION OF PROPOSED STIPULATIONS

Jack Zwieg presented one stipulation before the Section regarding Sheila M. Reichert, CSW (03 SOC 066).

PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER MAILING OF AGENDA

None.

COURSES FOR 2004-2005 ACADEMIC SCHOOL YEAR FOR U.W. STEVENS POINT

The Section reviewed the materials submitted by UW Stevens Point regarding courses for the 2004-2005 academic school year. After some discussion, the Section took the following action.

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to request more information from UW-Stevens Point verifying what changes were made to courses 262, 361, 376. and provide specific information for Course 361, the Section had a question on practice methods; Course 262, there are no topics listed for chapters 7, 8, 9, 10, 11; Course 376, life span issues which degree is this covered under. Motion carried unanimously.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

Jacquelynn Rothstein, Legal Counsel, reviewed the Summary Reports with the Section at today's meeting. Attorney Rothstein discussed with the Section rules CR 04-044 and CR 03-098. At this time, these rules are before the legislative committees. If the committees take no action by October 4, 2004, then these rules would then be officially ready for adoption by the MFTPCSW Joint Board when it meets in November 2004. A copy of the Order Adopting Emergency Rules Regarding Criminal Background Investigations was provided to the Section as informational, no action was needed. George Kamps, Chair, asked about the status of the recordkeeping rules. Attorney Rothstein shared with the Section that it appears this rule still needs a fiscal estimate and a small business review. Attorney Rothstein will double check with the former legal counsel to confirm this is accurate.

APPLICATION REVIEW FOR JENNIFER L. THOMPSON

The Section reviewed materials regarding Jennifer L. Thompson and will be deliberating on this during closed session later in today's meeting.

REVIEW AND APPROVAL OF POSTGRADUATE LCSW APPLICATION MATERIALS

George Kamps had the Section review the LCSW postgraduate application materials at today's meeting. There were some questions regarding the latest revisions completed by Jan Neitzel, Credentialing, and the Section asked her to join the meeting to clarify these revisions. Additional changes were indicated by the Section and Ms. Neitzel will complete revisions by the next Section meeting for final review and approval.

At the August 2004 meeting, Attorney John Schweitzer, recommended to the Section to proceed with the LCSW application revisions. Once completed and approved by the Section then Jan Neitzel should post these revised applications on the DRL Website. Jacquelynn Rothstein, Legal Counsel, will verify the status of the pending rules regarding postgraduate LCSW and confer with the Section's former legal counsel, John Schweitzer. After some further research by Attorney Rothstein, she discovered that John Schweitzer had not published the LCSW scope statement. Due to this discovery, the Section may need to do an emergency rule. Jacquelynn Rothstein will need to do an in-depth review to see what needs to be corrected or eliminated from these rules and asked the Section to make a motion for a draft scope statement to be done and to implement the emergency rule process if it becomes necessary. The Section took the following action.

MOTION: Mary Jo Walsh moved, seconded by Eric Alvin, to draft a scope statement for postgraduate education and field experience for licensure as a clinical social worker and authorize the emergency rule making process if needed. Motion carried unanimously.

It was also discovered by Kimberly Nania when checking with Jan Neitzel regarding the LCSW forms and the revisions from the last meeting, that these revised forms have been sent out to applicants already. Attorney Jacquelynn Rothstein recommended to the Section not proceed with the posting of these applications on the DRL Website and to not process any of the returned applications as this time. Dr. Nania will request credentialing not to send out anymore of these applications, to hold processing on any returned applications, to not post these forms on the DRL website, and to wait until further notice.

DISCUSSION REGARDING GRANDFATHERING FOR REINSTATEMENT OF CREDENTIAL HOLDERS AFTER FIVE YEARS

The Section discussed specifics on a policy regarding the reinstatement for credential holders that have not held a credential for five years or more. The Section took the following action.

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to establish a policy allowing persons seeking recertification or relicensure after a lapse of five (5) years or more need to retake the jurisprudence examination, demonstrate they have completed continuing education requirements for the prior biennium and provide a work history during that time period.

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to revise the previous motion and remove the portion “ and provide a work history during that time period”.

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to establish a policy allowing persons seeking recertification or relicensure after a lapse of five (5) years or more need to retake the jurisprudence examination, demonstrate they have completed continuing education requirements for the prior biennium, and to pay any required fees. Motion carried unanimously.

DISCUSSION AND REVIEW OF NASW CODE OF ETHICS AND MPSW 20 AND DISCUSSION REGARDING CE MEDICAL ETHICS VERSES SOCIAL WORK ETHICS

The Section discussed and compared the NASW Code of Ethics and the MPSW 20 and had a conversation surrounding CE Medical Ethics verses SW Ethics at today’s meeting. After a lengthy discussion and looking a variety of scenarios, the Section decided that any questions about what satisfies CE ethics; individuals should be referred to MPSW 8.02 and 8.03. The Section recommends that the NASW Code of Ethics and MPSW 20 should be included in the training and will accept presentations specifically geared to various social work practice settings provided they satisfy MPSW 20.

CONTINUING EDUCATION ETHICS COMPLAINT

The Section reviewed the correspondence by Dennis Schuh, Legal Counsel, to Leadership Seminars located in Irving, Texas. In Attorney Schuh’s letter, the provider was informed that their advertisement appears to be misleading and to cease advertising in this manner. The Social Work Section of the Wisconsin MFTPCSW Examining Board does not grant preapproval of continuing education hours. The Section agreed with the information provided in this letter. At today’s meeting, the Section shared their concern that the advertisement also does not mention MPSW 20 or background information to verify qualifications of the instructor.

CE WAIVER REQUESTS RECEIVED AFTER THE MAILING OF THE AGENDA SUSAN SCHROEDER

The Section reviewed the information provided regarding Ms. Schroeder’s request for a CE Waiver and took the following action.

MOTION: Mary Jo Walsh moved, seconded by Eric Alvin, to waive the CE requirements for Susan Schroeder for the 2003-2005 biennium unless she returns to work prior to the conclusion of the biennium. If so, she must notify the Social Work Section of her change in status and the Section will consider at that time if any CEU's would be required. Motion carried unanimously.

APPROVAL OF PSYCHOMETRIC TESTING

None.

APPROVAL OF PSYCHOMETRIC TESTING AFTER THE MAILING OF THE AGENDA

None.

SCREENING PANEL REPORT

The Screening Committee reviewed fourteen cases on September 29, 2004. There were 3 cases opened, 7 cases not opened, and 4 cases which needed more information.

SPEAKING ENGAGEMENT REQUESTS

There was a request to the Section for a speaker at the Wisconsin Council of Social Work Education (WCSWE) Meeting to be held on October 8, 2004 at the Chula Vista Resort in Wisconsin Dells, Wisconsin. The Section took the following action.

MOTION: Ada Williams-Parr moved, seconded by Eric Alvin, to designate George Kamps to be the speaker at the WCSWE meeting scheduled for October 8, 2004 in Wisconsin Dells. Motion carried unanimously.

CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL

There was one practice question discussed and shared with Jacquelynn Rothstein, Legal Counsel regarding SWTC Courses from two-year programs. After a lengthy discussion and input from visitors to the meeting, the Section took the following action.

MOTION: Mary Jo Walsh moved, seconded by Ada Williams-Parr, to request that courses from a two-year community college, should be referred to the Section for review. Motion carried unanimously.

INFORMATIONAL ITEMS

The Section reviewed the material titled "Statewide Variance Regarding Individual Provider Status, Published 8/31/04" and made note of the information.

The Section discussed sending a delegate to the ASWB annual meeting to be held November 12-14, 2004 in Chantilly, Virginia.

MOTION: Ada Williams-Parr moved, seconded by Mary Jo Walsh to designate Eric Alvin to attend the ASWB annual meeting. Motion carried unanimously.

MOTION: Ada Williams-Parr moved, seconded by Mary Jo Walsh to amend the previous motion to add “or the Bureau director and at the end of the motion add “as the delegate for the Social Work Section.

MOTION: Ada Williams-Parr moved, seconded by Mary Jo Walsh to designate Eric Alvin or the Bureau Director to attend the ASWB annual meeting as the delegate for the Social Work Section . Motion carried unanimously.

CONSULTING WITH LEGAL COUNSEL

The Section consulted with Jacquelynn Rothstein, Legal Counsel, throughout the meeting as needed.

VISITOR COMMENTS

Marc Herstand, NASW-WI, shared with the Section that he was provided information that the Department would be submitting the budget to the Governor’s office by November 15, 2004 and that a major fee increase could occur for new credential holders. George Kamps shared information he had received and the report that was sent to all chairs during the last couple of months. The Section does not meet again until Nov. 17, 2004 and wanted to know if they would have a chance for input on this issue prior to the budget going to the Governor's office. Kimberly Nania will verify whether this is the case and then notify George Kamps of the status surrounding the upcoming budget. In the interim, the Section decided to take the following action.

MOTION: Mary Jo Walsh moved, seconded by Ada Williams-Parr, to request George Kamps to prepare a letter to the Joint Finance Committee expressing the Social Work Section’s opinion regarding the fees collected to be retained in the Department of Regulation and Licensing, to provide services as needed. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: Mary Jo Walsh moved, seconded by Ada Williams-Parr to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Eric Alvin-yes; George Kamps- yes, Mary Jo Walsh-yes; Ada Williams-Parr-yes. Motion carried unanimously.

Open Session recessed at 3:51 p.m.

RECONVENE TO OPEN SESSION

MOTION: Mary Jo Walsh moved, seconded by Ada Williams-Parr to reconvene to open session. Motion carried unanimously.

Open Session reconvened at 4:53 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

IMPAIRED PROFESSIONALS PROCEDURE (IPP)

IPP CASE #447

MOTION: Mary Jo Walsh moved, seconded by Eric Alvin to release case #447 from the IPP program. Motion carried unanimously.

MONITORING

None.

DELIBERATION ON OTHER MONITORING CASES RECEIVED AFTER MAILING OF THE AGENDA

None.

APPLICATION AND EVALUATION OF ADDITIONAL INFORMATION

ALICE HOWARD

The Section requested this to be postponed until the November 17, 2004 Social Work Section meeting.

DELIBERATION OF APPLICATION REVIEW

JENNIFER L. THOMPSON

MOTION: Mary Jo Walsh moved, seconded by Ada Williams-Parr to request Jennifer L. Thompson to appear before the Social Work Section at the November 17, 2004 meeting. Motion carried unanimously.

STIPULATIONS

SHEILA M. REICHERT, CSW

MOTION: Mary Jo Walsh moved, seconded by Ada Williams-Parr, to adopt the Finds of Fact, Conclusions of Law, Order and Stipulation in the matter of Sheila M. Reichert, CSW. Motion carried unanimously.

DELIBERATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER MAILING OF AGENDA

None.

DELIBERATION OF PROPOSED DECISIONS FOR DISCIPLINARY PROCEEDINGS AND ORDERS THAT MAY BE SIGNED AFTER THE MAILING OF THE AGENDA

DONALD L. KEYS, LCSW (LS 0407152 SOC)

MOTION: Mary Jo Walsh moved, seconded by Ada Williams-Parr to accept the proposed final decision and order in the matter of Donald L. Keys, LCSW. Motion carried unanimously.

DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS RECEIVED AFTER MAILING OF AGENDA

None.

DSM IV, QUESTIONS TO BE ADDED

There were no additional DSM IV questions to be added at this time.

DIVISION OF ENFORCEMENT CASE STATUS REPORT

MOTION: Mary Jo Walsh moved, seconded by Ada Williams-Parr to close case **04 SOC 030** for no violation. Motion carried unanimously.

APPROVAL OF APPLICATIONS REVIEWED WITH JAN NEITZEL

MOTION: Mary Jo Walsh moved, seconded by Ada Williams-Parr, to accept those accepted, deny those denied, and request more information where needed. Motion carried unanimously.

CLINICAL APPLICATIONS

BERNA, AMBER-approved
BRONCEKI, ROBERTA-approved
CALDERON HENES, MAHLEAH-approved
CASTILLO, JILL-denied
AARON, HEFFERNAN-approved
JOINER, VIRGIL-approved
KETTLER, SUSAN-approved
KOWALSKI, LISA-approved
LABINE, WILLIAM-denied
LUEBKE, ANASTASIA-denies
MEDENBLIK, LAUREL-denied
REISEL, JENNIFER-denied
RICKERS, SUSAN-denied
SIEPMANN, JULIE-denied
STRASSER, SANDRA-denied
VAN THIEL, MICHELLE-denied
WHITMORE, MARY JANE-denied

SWTC APPLICATIONS

ALLARD, SANDRA-experience-approved
BEHNKE, ANDREA-experience-approved
BOEHNEN, HEIDI-experience-approved
BURKHALTER, AMY-experience-more information
CAMPBELL, LINDSAY-experience-denied
CAYO, JULIE-experience-approved
CURDA, LYNN-experience-denied
DAVIS, BONNIE-course-denied
DECKER, MARY LOU-degree-denied
FINGER, SHANNON-experience-approved
FISHER, LISA-experience-denied
GARLAND, STACY-experience-approved
GERARD, MICHELE-course-denied
HAJEK, LISA-degree-approved-denied
HOFFHEIN, TRACY-experience-approved
MONTGOMERY, EVE-degree-denied
OMAHONEY, LOIS-experience-approved
ROTHAMER, ROSIE-experience-approved

SCHIESSL, LISA-experience-approved
SCHULTZ TERRY-experience-approved
SHELTON, LISA-degree-approved
 i. Course-approved
SMITH, MICHAEL-course-approved
SNOWBERRY, CHRISTINE-experience-approved
TEGEN, CATHY-experience-approved
WEHRMEISTER, ANGELA-experience-approved
WELSCH, EILEEN-experience-approved
ZABEL, MATTHEW-experience-approved

MISC APPLICATIONS

THOMPSON, JENNIFER-personal appearance requested
WEST, KELLI-approved

OTHER SECTION BUSINESS

LIAISON FOR CE WAIVERS

The Section discussed a request from Lydia Bridge, Office of Education and Examinations, for an appointment of a CE waiver liaison from the Section. This individual would be the contact person for consultation on CE issues.

MOTION: Mary Jo Walsh moved, seconded by Ada Williams-Parr, to designate Eric Alvin to be the CE Waiver liaison for the Social Work Section. Motion carried unanimously.

ADJOURNMENT

MOTION: Ada Williams-Parr moved, seconded by Eric Alvin to adjourn the meeting at 4:58 p.m. Motion carried unanimously.